



PITTSBURGH COMMUNITY BENEFIT FUND ANNUAL REPORT 2012

MESSAGE FROM THE PRESIDENT

Annual General Meeting

**Wednesday,
April 18,
2012
7 pm**

**LaSalle
Secondary
School**

**Register to
vote:**

6–6:50 pm

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On behalf of the Board of Directors for the Pittsburgh Community Benefit Fund, I would like to take this opportunity to provide an update on Board activities.

The Board is pleased to report on the Grass Creek Park Visioning project, an initiative that was introduced at the 2009 Annual General Meeting. In 2010, members instructed the PCBF Board to work with the City regarding upgrades to Grass Creek Park and to report back with a plan and costs. The City of Kingston has provided an update to the Board, advising that the **Grass Creek Park Visioning** project will move forward this Spring by engaging the professional services of a park designer/public facilitator to work with the community on guiding principles and vision leading to a redesign of the expanded Grass Creek Park. A Working Group of engaged stakeholders was established to contribute toward the park vision; ensure inclusive community consultation; assist in key decision making; be ambassadors for the project; and to inform the City of related community issues. I am pleased to advise that myself and Amanda Milliken will represent the PCBF Board on this Working Group, along with two alternates (Richard Moller and Darlene Greenlees), a member of the MacLachlan Woodworking Museum Board, city staff and ten members of the community at large. It is anticipated that a presentation of the preferred design vision and final report to Council will be available in December.

The Board has continued with its commitment to cultural heritage, education and community involvement by approving new grants in 2012 totaling **\$147,240**. This includes funding for the playground development at the new school in Kingston East, Ecole Sir John A. Macdonald Public School; the Pittsburgh Community Gardens; St. John's Presbyterian Church; Holy Name of Jesus Church and Joyceville Public School Memorial Garden. Annual Projects will infuse another **\$92,837** into the community for the projects that were approved at the 2010 AGM: Joyceville Women's Institute; Kingston Sheep Dog Trials; Barriefield Rock Gardens, along with the third installment of the payment to the City for the soccer fields. We had to regretfully accept notification that the Pittsburgh Women's Institute disbanded in 2011. The commitment to provide a **\$50,000** endowment to St. Lawrence College approved by the members at the 2011 AGM is now pending the provision of matching funds by the Province of Ontario, a condition that our members placed on the grant.

The Board continues to build partnerships with community service organizations, and will lend its support to a global "greening" initiative spearheaded by the Lion's Club. A flyer will be available at the AGM with more information about the Tree Planting Campaign, and the Lion's Club is soliciting your input into locations where these trees should be planted. The Board has also formed a funding partnership with the Limestone District School Board in support of the playground development of École Sir John A. Macdonald Public School. The PCBF has supported local school boards over the years, and including this project, will have committed almost one-million dollars in project support for elementary and secondary schools in the district, plus an additional \$200,000 in scholarships. It is rewarding to know that these legacy gifts will be enjoyed not only now, but in future generations.

On a personal note, as the global economic crisis continues to impact on our lives, it is even more important now to be supportive of the activities and projects that provide a positive impact in our community. I have enjoyed working with the members who are serving on the Board of Directors, and proud of the decisions and important contributions we made this year. My thanks to Dr. John Wilson, Gary Shultz and Dave Campbell, who have finished their terms on the Board, and wish all the nominees "best of luck".

Respectfully Submitted by Jean Cooper, Chair, PCBF

Please arrive between **6 and 6:50 pm** to allow time for registration.

Refreshments will be served, courtesy of the PCBF and the Black Knight Café Hospitality and Tourism Program, LaSalle Secondary School.

2012 APPROVED PROJECTS PREVIOUSLY COMMITTED FUNDS

2011 BOARD OF DIRECTORS

CHAIR

Jean Cooper

VICE-CHAIR

Amanda Milliken

SECRETARY

Darlene Greenlees

TREASURER

Richard Moller

Dave Campbell

Jeff McEwen

Gary Shultz

George Sutherland

Dr. John Wilson

**Councilor
Brian Reitzel
(Pittsburgh
District)**

**Councilor
Jeff Scott
(Countryside
District)**

At time of mailing, the following projects were approved:

*Approved by motion at the 2010 Annual General Meeting., adjusted with CPI



*Barriefield Rock Garden—Support for Maintenance [\$6,138]

(the garden is one of Kingston's best-known reclamation gardens and a "Communities in Bloom" award winner)



*Joyceville Women's Institute Dinner [\$3,069]

(the Women's Institute hosts an annual Christmas dinner for many elderly and shut-in members of the former Pittsburgh Township)

*Kingston Sheep Dog Trials [\$10,230] (25th Anniversary of the Sheep Dog Trials will be held from August 10–12, 2012. Kingston has been chosen to host the 2012 Canadian National Championships, a qualifier for the North American Championships. The Trials were named a Top 100 Ontario Event in 2009, 2010 and 2011) Congratulations for this outstanding achievement!



Funds were previously approved for phased-in project:

Third of 5 year commitment for the **John Machin Soccer Fields** [\$73,400 each year]. (approved by membership at the 2009 Annual General Meeting).

The two new Machin soccer fields were completed in October and will be ready for play mid-summer of 2012.

Also in Machin Park, the City is proceeding with the design and construction of an artificial turf soccer field with sports lighting, a permanent park washroom building and provisions for a potential future seasonal air-supported dome for indoor sports. The City held a well attended public meeting in February to discuss the project with the public.



NEW PROJECTS APPROVED FOR 2012

At time of mailing, the following projects were approved:

St. John's Presbyterian Church, Energy Restoration, Phase 2 [**\$6,000**]

Holy Name of Jesus Church, Stained Glass Window Restoration [**\$12,500, year one—total project \$25,000 phased in over 2 years**]

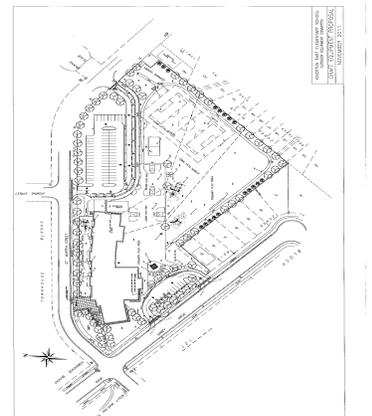
Joyceville Public School Memorial Garden [**\$1,500**]

Pittsburgh Community Gardens [**\$2,790**]

Kingston East Outdoor Equipment Committee, playground equipment for Ecole Sir John A. Macdonald Public School (new school in Kingston East) [**\$124,450, year one—total project \$252,008 phased in over 3 years**]

Ecole Sir John A. Macdonald Public School, the new school under construction in Kingston East, will be the site of a \$250,000 outdoor athletic and recreational facility that will benefit students and the greater community for years to come thanks to a generous grant from its community. The PCBF unanimously approved \$252,008 to the Kingston East Elementary School Outdoor Equipment Project at its regular Board meeting on February 20, 2012. The playground development is one of the largest single funding partnerships ever supported by the PCBF since its inception.

Trustees of the Limestone District School Board unanimously approved the partnership at its regular Board meeting March 7.



PITTSBURGH WOMEN ' S INSTITUTE

The Pittsburgh Women's Institute (PWI) was established more than fifty years ago to provide non-denominational "good neighbour" support to the citizens of the former Pittsburgh Township, including the sponsorship of the 4H Club and initiatives that reached out to the elderly and shut-ins. Over the years, PWI membership has gradually decreased from forty members at its highest enrolment to a very small number of dedicated volunteers. Unfortunately, the PCBF Board received notice that the Pittsburgh Women's Institute has disbanded due to lack of enrolment.

The PCBF Board passed a motion at the March 5, 2012 meeting to withdraw funding until such time as they successfully regroup.

The Board would like to reach out to the community and request if there is any organization who is willing to assume the responsibility of organizing the annual "Senior's Dinner". A few former members of the PWI have agreed to volunteer with any new committee to help present the event. Please contact Dawn Ellis-Thornton at dawn.ellisthornton@gmail.com if you are interested.



ST LAWRENCE COLLEGE BURSARIES

The Pittsburgh Community Benefit Fund Bursary was established in 2005 and was made possible with a gift of \$50,000 from the PCBF. Under a provincial initiative, St. Lawrence College obtained matching funds, resulting in a defined endowment of \$100,000 which is now earning income each year to finance the “Pittsburgh Community Development Fund Bursary Award”. As this fund is endowed, the legacy of our gift will be realized for generations to come.

Congratulations to the 2011 Recipients

Joel Bruce, Business Administration – Human Resources (Fast-Track)

Logan Kerr, BAA Behavioural Psychology

Danica Ivimey, Fitness and Health Promotion

Caroline Shewchuk, General Arts and Science

HIGH SCHOOL SCHOLARSHIPS

Congratulations to the 2011 Recipients:	<u>LaSalle Secondary</u>	<u>Regiopolis-Notre Dame</u>
	Adam Billingsley	Jillian Halladay
<u>Kingston Collegiate</u>	Evelyn Graham	Michael Williams
Laura Dyer	Adrian Kennedy	
Bret Flynn	Corey Martin	
Joshua Lockwood	Daniel Rose	
Annette Robertson	Brittany Scott	Best of luck with your academic endeavours!!
<u>Marie-Rivier</u>	Dylan Stewart	
Etienne Benard-Seguin	Kathleen Webster	

Deadline to submit an application for scholarships is Friday, April 6, 2012. Application package and more info is available at www.pcbf.org

INVESTMENT COMMITTEE REPORT

The Investment Committee has followed the direction given by the Members and Board of the PCBF, and, over the past few years, has gradually moved a portion of the investments into the Equities market. As per the Investment Policy, the Fund has now achieved the minimum of 40% in equities. The Investment Committee has agreed to establish a goal of 50% in equities by the end of 2012. The Board wishes to thank our investment advisor, Marc Leblanc, from CIBC Wood Gundy for his guidance. The Investment Policy is posted on the pcbf.org website.

Respectfully Submitted by:
George Sutherland
 Chair,
 Investment Committee





PITTSBURGH COMMUNITY BENEFIT FUND NOMINATION FORM

Please note: Both the person nominating **and** the person being nominated must be members in order for the Nomination Form to be valid. Residents of the former Pittsburgh Township over 18 years of age are automatically members of the PCBF by virtue of living within the defined boundaries of the old Township. There is no requirement to "apply" for membership.

I _____, a member of the Pittsburgh
(name of nominating member)

Community Benefit Fund, residing at _____
(address & telephone # of nominating member)

wish to **nominate**: _____ who resides at
(name of **nominee** for election)

(address & telephone # of **nominee** for election)

for the position of **Director**, Pittsburgh Community Benefit Fund (PCBF), at the
April 18, 2012 Annual General Meeting (AGM).

Signature of nominating member

Date

Signature of nominee for election

Date

This nomination form must be received by the Secretary of the PCBF at the mailing address below by **April 8, 2012**. Nominations received by March 8th were included in the annual newsletter. It is recommended that Nominees also send an advisory email to secretary@pcbf.org.

If mailing, please allow sufficient mailing time - nominees assume the risk of late delivery. Late submissions will not be accepted.

By mail to:

Secretary, PCBF
P.O. Box 5
Joyceville ON K0H 1Y0

In person to:

Secretary, PCBF c/o Dawn Ellis-Thornton
2856 Woodburn Road
Joyceville ON K0H 1Y0

If you are unable to attend the Annual General Meeting, and would like to have your vote count, please complete, sign and return the Form of Proxy on Page 7 to the address listed on the form no later than 7:00 pm on Sunday, April 15, 2012.

As all proxy forms must be verified, early submission is most appreciated.

NOTICE OF MEETING

Take notice that the annual meeting of members of the Pittsburgh Community Benefit Fund (PCBF) will be held at **LaSalle Secondary School, Highway 15 on Wednesday, April 18, 2012 at 7:00 pm** for the purpose of:

1. Receiving, considering and approving the financial statement for the past fiscal year, together with the auditors' report thereon, and all the transactions reflected thereby;
2. Electing Directors;
3. Appointing auditors; and
4. Transacting such other business as may properly come before the meeting.

Members who cannot attend the meeting are requested to date, sign and return the accompanying proxy form to the address listed on the proxy.

Only members in good standing are entitled to attend, participate and vote at the meeting. If you would like to vote, please bring identification with proof of address to register—the registration booth opens at 6 pm.

Refreshments will be served, courtesy of the PCBF and the Black Knight Café Hospitality and Tourism Program at LaSalle Secondary School.

NOMINATIONS FOR THE BOARD

Elections to the Board of Directors is an open process.

Elections for three 3-year term Directors will be held at the Annual General Meeting.

At the time of mailing, the following nominees were received for a position on the Board of the Pittsburgh Community Benefit Fund:

Dave Campbell	Joyce MacLeod-Kane
Gary Shultz	Pierre Tasse
John Wilson	Colin J. Youngman

Nominations will continue to be accepted up to April 8, 2012. Please complete and return the Nomination Form in this newsletter if you are interested in running for one of the positions. Be sure to visit the website on April 9th to see the final list of nominees.

PITTSBURGH COMMUNITY BENEFIT FUND

2012 FORM OF PROXY

The undersigned member of the Pittsburgh Community Benefit Fund hereby appoints

_____ of _____
(name) (complete address)

(who is a member of the Pittsburgh Community Benefit Fund) as the proxy of the undersigned to attend and act at the Annual General Meeting (AGM) of Members of the Pittsburgh Community Benefit Fund (PCBF) to be held on **Wednesday, April 18, 2012 at 7:00 p.m.** and at any adjournment or adjournments thereof in the same manner, to the same extent and with the same power as if the undersigned were present at the said meeting or such adjournment or adjournments thereof, and I hereby revoke all proxies previous given by me.

Dated this _____ day of _____, 2012
(day) (month)

Signature of Member

First and Last Name of Member—Please Print clearly—must be legible

_____ Postal Code
Address of Member—required for confirmation/validation

Telephone Number—required for confirmation/validation

Each individual resident, 18 years and older, residing in the former Pittsburgh Township is entitled to a vote by proxy. One proxy vote per resident. An electronic PDF version of the proxy form will also be posted on the PCBF website, www.pcbf.org. Completed proxy forms must be received by mail or delivery no later than 7:00 pm, **Sunday, April 15, 2012** to be effective for the 2012 Annual General Meeting (AGM). **Any proxy received after this time and date will not be accepted.** Proxies may be mailed or hand-delivered to the address below (Member assumes the risk of late postal delivery)

Proxy Form Registration Mailing/Drop-Off Address

**Secretary, c/o Dawn Ellis-Thornton
2856 Woodburn Road
RR 1
Joyceville, ON K0H 1Y0**

For office registration use only:

Date received: _____

Serial: _____

C/V: _____

Line No: _____

PCBF

P.O. Box 5
Joyceville, ON
K0H 1Y0
secretary@pcbf.org

The Pittsburgh Community Benefit Fund Board of Directors regularly meets the third Monday of each month to conduct the business of the Board and to provide updates on Committee Activities.

Meetings are held in the second floor conference room of the Pittsburgh Branch of the Kingston Public Library (Gore Road at Highway 15) starting at 7:00 p.m.

Meetings are open to the public and community members are invited to attend. Confirmation of each month's meeting is posted on the website.

We're on the Web!!

www.pcbf.org

The PCBF website is an important source of current and historical information.



WHAT IS THE PITTSBURGH COMMUNITY BENEFIT FUND??

In June 1997, it was announced that the Corporation of the Township of Pittsburgh was going to work together with the City of Kingston and Kingston Township and amalgamate into one new City of Kingston. In November 1997, the Township Council passed a by-law establishing the Pittsburgh Community Benefit Fund. The Fund was created to ensure that projects and initiatives that were underway during "Amalgamation" would be completed. Further, it protected the Township's operating reserves and ensured they would be used according to the Minister's Order that created the new City specifically "...for the benefit of the residents in the area of the former Township of Pittsburgh." These reserves were built by residents, staff and councilors over the years, and the Council wanted to protect some of the long-standing community activities that could potentially disappear due to lack of funding. The Pittsburgh Community Benefit Fund was established as a non-profit Corporation with a Board of Directors in November, 1997. The Corporation was mandated to provide support, benefits and assistance to the residents of the community by developing and fostering community spirit, promoting organized athletics, arts, education or civic emergency. The Board manages approximately \$4 million dollars remaining from the original \$5,697,000 reserve and 1997 operating surplus of the former Corporation of the Township of Pittsburgh left over following amalgamation. Income from the investments is used to: recapitalize the PCBF fund to counter inflation and distribute any remaining funds for scholarships and grants based on established application.

The Board wishes to acknowledge the services provided by:

Eric Bennett, Cunningham Swan (legal advisor);

Alicea M. MacPherson, KPMG (auditors);

Marc Leblanc, CIBC Wood Gundy (financial advisor);

Erin Pincivero, Principal, LaSalle Secondary School