

**PCBF Annual General Meeting**  
**April 26, 2017**  
**Ecole Sir John A Macdonald School**  
**7:00 p.m.**

**Board members present:** Jean Cooper, Chair  
Amanda Milliken, Vice Chair  
Darlene Greenlees, Secretary  
Colleen Emmerson, Treasurer  
Rodger Compton  
Rhonda Evans (Doyle)  
Luke McEachnie

**Regrets:** Jeff McEwen  
Ryan Boehme, Councillor, Pittsburgh District

**Also in attendance:** Eric Bennett, Cunningham Swan, Solicitor for the Board  
Marc Leblanc, Financial Advisor, CIBC Wood Gundy  
Dawn Ellis-Thornton, Administrative Assistant, Recorder

A special thank-you was extended to Marina Pinder, Principal of Ecole Sir John A Macdonald School, for graciously providing the meeting space for the Annual General Meeting.

**1. Confirmation of Quorum and Call to Order**

The meeting was called to order at 7:13 p.m. by Chair Jean Cooper who declared that there was a quorum (25+ members) in attendance. The Chair reported there were 25 members attending in person plus 321 acceptable proxies representing 346 in person and by proxy members.

**2. Opening Remarks – Chair**

Chair Jean Cooper welcomed all in attendance, and introduced the Directors, Board solicitor, financial advisor and scrutineers for the evening: Shawna Cooper, Whitney Di Domenico and Rev Marian Raynard. Shawna and Whitney also served as registrars for the meeting. Rebecca Prophet, Auditor, KPMG sends regrets.

The notice of meeting was mailed to almost 6,000 member households and posted on the PCBF website in accordance with the by-laws.

Chair Cooper reported on 2016 Board initiatives:

- After the AGM, there was still a vacancy on the board for Luke McEachnie was appointed to a one year term. Colin Youngman tendered his resignation from the Board in January for personal reasons, and Richard Allen resigned his position on City council, thereby relinquishing his role on the Board.
- The Board continued to pursue discussions with the City about where the PCBF could made an investment towards improving Grass Creek Park.
- The Board welcomed Derek Bayliss to their monthly meeting in October and listened to his presentation made on behalf of supporters of the Third Crossing. The Board passed a motion in support of the construction of the bridge.

John Wilson requested the 2010 Grass Creek Park motion to be read aloud as he said it did not include mention of \$500K,,a discrepancy he has brought forward for the three years in a row. The Administrative Assistant read the 2010 motion, and the dollar value will be removed from all correspondence in the future.

3. **Adoption of Agenda**

**Moved (Rhonda Evans (Doyle) )/Seconded ( Colleen Emmerson ) CARRIED**  
**That** the agenda be adopted as distributed.

4. **Review and Approval of Minutes of 2016 Annual General Meeting – April 27, 2016**

The draft minutes from the 2016 Annual General Meeting were distributed at the meeting.

**Moved ( Rodger Compton )/Seconded ( Darlene Greenlees ) CARRIED**  
**That** the minutes be approved as written.

5. **Business Arising from Minutes**

There was no business arising.

At this point of the meeting, Jean Cooper gave the Chair over to Amanda Milliken, Vice- Chair for the elections.

6. **Speeches from Candidates**

Each of the candidates, Steve van Wynsberghe, Darrell Townsend, Clyde Smith, George Sutherland, Jean Cooper, introduced themselves to the Members and spoke to the contributions they will make to the Board when elected.

A break was called at 7:36 p.m. to provide an opportunity for members to vote for Directors. Due to extra vacancies, the top three vote getters will receive three year terms, the next will receive a two year term and the last will receive a one year term. The meeting resumed at 7:58 p.m.

The results of the voting are Jean Cooper, Steve van Wynsberghe and Clyde Smith (3 year terms), Darrell Townsend (2 year term) and George Sutherland (1 year term)

Amanda Milliken returned the Chair back over to Jean Cooper.

7. **2016 Financial and Investment Statements**

Financial information was included in the Annual Report and copies of the full report were made available prior to tonight's meeting.

**Moved ( Joyce MacLeod-Kane ), seconded ( Graham Pugh ) CARRIED**  
**That** the 2016 Financial Report as written be accepted.

8. **Auditor's Report -KPMG**

In Rebecca Prophet's absence, Jean Cooper reported that it was a clean audit and there were no matters to bring to the Board's attention.

**Moved ( Karen Curtis ), seconded ( Hazel Lloyd ) CARRIED**  
**That** the Auditor's Report be accepted.

9. **Appointment of Auditors**

**Moved ( Joyce MacLeod-Kane ) / Seconded ( Colleen Emmerson ) CARRIED**  
**That** KPMG be appointed as auditors for 2017.

10. **Confirmation of Standing Board Policies**

An overview of the standing policies that have been adopted by the Board for the effective operation of the Fund were provided to Members on the reverse of the Agenda.

**Moved( Anne Levac )/Seconded ( Rhonda Evans (Doyle) ) CARRIED**  
**That** the Standing Board Policies for Project/Grants, Scholarships and Spending Authorities be adopted.

11. **Other Business**

**Moved ( Colleen Emmerson ) / Seconded ( Darrell Townsend ) CARRIED**  
**That** the ballots be destroyed.

12. **Meeting Conclusion**

The meeting concluded at 8:03 p.m.

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Jean Cooper, Chair

Minutes prepared by:  
Dawn Ellis-Thornton, Recorder