

**PCBF Annual General Meeting
April 23, 2014
Ecole Sir John A Macdonald Public School
7:00 p.m.**

Board members present: Jean Cooper, Chair
Amanda Milliken, Vice Chair
Darlene Greenlees, Secretary
Richard Moller, Treasurer
Joyce MacLeod-Kane
Jeff McEwen
Richard Moller
Gary Shultz
John Uliana

Absent: Colin Youngman
Brian Reitzel, Councilor, Pittsburgh District
Jeff Scott, Councilor, Countryside District

Also in attendance: Eric Bennett, Solicitor for the Board
Marc LeBlanc, CIBC Wood Gundy
Vicki Leakey, Auditor, KPMG
Dawn Ellis-Thornton, Administrative Assistant

1. Confirmation of Quorum and Call to Order

The meeting was called to order at 7:06 p.m. by Chair Jean Cooper who declared that there was a quorum (25+ members) in attendance. The Chair reported there were 32 members attending in person plus 374 acceptable proxies representing 406 in person and by proxy members.

2. Opening Remarks – Chair

Chair Jean Cooper welcomed all in attendance, and introduced the Directors, Board solicitor, auditors, and scrutineers for the evening: Whitney Di Domenico and Shawna Cooper. A special thank-you was extended to the principal of Ecole Sir John A Macdonald Public School for the use of the meeting space and Joyceville Public School "Jayhonks" for providing the pre-meeting entertainment.

The Notice of Meeting was mailed to member households as part of the Annual Report, in accordance with the by-laws. Mailings are coordinated through Canada Post by using relevant postal codes.

Moved (Richard Moller)/Seconded (Joyce MacLeod-Kane) CARRIED

That the Annual Report be received and approved.

Chair Cooper reported on new Board initiatives, and reminded the members to visit the PCBF website as it is updated monthly with Board minutes and other information.

3. Adoption of Agenda

Moved (George Wright)/Seconded (Graham Pugh) CARRIED

That the agenda be adopted as distributed.

4. **Review and Approval of Minutes of 2013 Annual General Meeting – April 17, 2013**

The draft minutes from the 2013 Annual General Meeting were distributed at the meeting.

Moved (Richard Moller)/Seconded (Gary Shultz) CARRIED
That the minutes be approved as printed.

5. **Business Arising from Minutes**

There was no business arising from the Minutes.

6. **Comments from Candidates for Board**

Chair Jean Cooper asked Vice-Chair Amanda Milliken to preside as Chair for the purposes of the election.

There were three positions to be filled on the Board, and the successful candidates will be based on the number of votes received. Candidates Jean Cooper, Darlene Greenlees, Jeff McEwen and Marcel Scouten were given an opportunity to briefly address the membership.

7. **Voting for New Board Members**

A break was called in the proceedings at 7:23 p.m. to provide an opportunity for members to vote for up to three candidates for the Board of Directors. The meeting resumed at 7:27 p.m.

8. **2013 Financial Statements/Auditor's Report**

Richard Moller reviewed the audited financial statements, which were previously posted on the PCBF website and also made available at the meeting.

Moved (Richard Moller)/ Seconded (Bill Milliken) CARRIED
That whereas the 2013 financial statements have been posted on the corporate website and presented to the members present at the AGM, be it resolved that the 2013 financial statements and auditor's report be accepted as posted and presented.

9. **Appointment of Auditors**

Moved (Richard Moller)/ Seconded (Karen Pagratis) CARRIED
That KPMG be appointed as auditors for 2014

10. **Confirmation of Standing Board Policies**

An overview of the standing policies that have been adopted by the Board for the effective operation of the Fund were provided to Members on the reverse of the Agenda.

Moved (Bill Milliken)/Seconded (Darlene Greenlees) CARRIED
That the Standing Board Policies for Project/Grants, Scholarships and Spending Authorities be adopted.

11. **Review of Grass Creek Park - Graham Pugh**

Graham Pugh provided an update on the focus group meetings related to the development of Grass Creek Park. In response to the initial development plans to reduce the dog park area, Mr. Pugh presented a petition objecting to that approach, and requesting that the size of the dog park area remain unchanged. After a third presentation, it was voted unanimously to maintain the dog park at the current size. Members did not have any questions or comments on this presentation.

12. **Other Business**

No other business was declared.

13. **Voting Results and Introduction of New Board Members**

Vice-Chair Amanda Milliken announced that Jean Cooper, Darlene Greenlees and Jeff McEwen received the highest number of votes and were hereby elected as new Directors for the PCBF. A request was made for the announcement of the ballot count; voting was as follows:

Jean Cooper 352; Jeff McEwen 350; Darlene Greenlees 343; Marcel Scouten 60.

Moved (George Wright)/ Seconded (Bill Milliken) CARRIED

That the ballots be destroyed.

14. **Meeting Conclusion**

Moved (Jean Cooper)/Seconded(Richard Moller) CARRIED

That the meeting be adjourned at 7:43 p.m.

Jean Cooper, Chair

Darlene Greenlees, Secretary