

**PITTSBURGH COMMUNITY BENEFIT FUND**

**Minutes from the Board of Director's Meeting  
April 27, 2016**

**Present:** Ryan Boehme  
Rodger Compton  
Jean Cooper  
Colleen Emmerson  
Rhonda Evans  
Darlene Greenlees  
Jeff McEwen  
Amanda Milliken  
Colin Youngman  
Dawn Ellis-Thornton (recorder)

**Regrets:** Richard Allen

**Also in attendance:** Eric Bennett

**1. Call to Order**

The first meeting of the newly elected Pittsburgh Community Benefit Fund Board of Directors was called to order at 8:10 p.m. on Wednesday, April 27, 2016 at St Martha's Catholic School by Eric Bennett, Solicitor for the PCBF.

**2. Appointment of Officers**

**Chair:**

Jean Cooper, nominated by Darlene Greenlees, Seconded by Ryan Boehme  
ACCLAIMED

**Vice-Chair:**

Amanda Milliken, nominated by Jean Cooper, Seconded by Darlene Greenlees  
ACCLAIMED

**Secretary:**

Darlene Greenlees, nominated by Colin Youngman, Seconded by Rhonda Evans  
ACCLAIMED

**Treasurer:**

Colleen Emmerson, nominated by Jeff McEwen, Seconded by Amanda Milliken  
ACCLAIMED

**3. Approval of Payments:**

**Moved ( Colleen Emmerson ) Seconded ( Ryan Boehme ) CARRIED**

**That** the following invoice be paid:

Dawn Ellis-Thornton, Administrative services \$957.00

**4. Scholarship Committee:**

Deadline for application packages is May 1st, and copies will be distributed to the Scholarship Committee as soon as possible thereafter. The Committee will meet on May 15th at 7 pm at the Glocca Morra Farm to review and make recommendations prior to the May meeting. Committee members are: Darlene Greenlees (Chair), Rodger Compton, Jean Cooper, Colleen Emmerson, Rhonda Evans and Colin Youngman.

**5. Appointment of New Director**

The Board discussed the one-year appointment of Luke McEachnie, whose nomination form was received after the deadline.

**Moved (Jeff McEwen)/Seconded (Amanda Milliken) CARRIED**

**That Whereas** there was a vacancy on the Board following the Annual General Meeting, and **Whereas** the Corporations Act allows the PCBF Board to appoint a Director for a one year term, **Be It Resolved** that Luke McEachnie be appointed for a one year term.

**6. Date for May meeting:**

The next Board meeting will be held on Monday, May 16, 7 pm at Holy Name Catholic School.

**7. Conclusion**

The meeting be concluded at 8:30 p.m.

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Jean Cooper, Chair

Dawn Ellis-Thornton  
Recording