

PITTSBURGH COMMUNITY BENEFIT FUND

**Minutes from the Board of Director's Meeting
May 20, 2015**

Present:

Jean Cooper, Chair	Amanda Milliken, Vice Chair
John Uliana, Treasurer	Darlene Greenlees, Secretary
Jeff McEwen	Colleen Emmerson
Rhonda Evans	Richard Allen, Councillor

Dawn Ellis-Thornton (recorder)

Regrets:

Richard Moller	Colin Youngman
Ryan Boehme, Councillor	

Guests:

None

1. Call to Order

The regular meeting of the Pittsburgh Community Benefit Fund Board of Directors was called to order at 7:02 pm on Wednesday, May 20, 2015 at Holy Name Catholic School by Chair Jean Cooper. Welcome to new Board members and thanks to Rhonda Evans for arranging the meeting location as the Public Library was not available.

2. Proof of Notice

Notice was provided to Directors per the Bylaws.

3. Pecuniary Interests/Conflict of Interest

None reported.

4. Approval of Agenda

Moved(Darlene Greenlees)/Seconded (Amanda Milliken)/CARRIED

That the agenda be approved as distributed.

Resolution 2015/41

5. Approval of Minutes March 9, 2015 and April 29, 2015

The draft Minutes from the March meeting were amended to reflect a correction in the amount of the DigiGraphics payment.

Moved (Amanda Milliken)/Seconded (Darlene Greenlees)/CARRIED

That the minutes of the Board meeting of May 9, 2015 be approved as amended and April 29, 2015 as written.

Resolution 2015/42

Moved (Amanda Milliken)/Seconded (Jeff McEwen)/CARRIED

That the minutes of the Annual General Meeting (AGM) of April 29, 20145 be adopted for approval by Members at 2016 AGM.

Resolution 2015/43

6. **Business Arising From Minutes**

Several positive comments have been received from Pittsburgh Members regarding the way the Annual General Meeting was conducted. The emails received from Charlene Hendricks and Lili Barber were read to the Board, and Rhonda Evans reported that she also received great feedback.

7. **Establishment of Project and Investment Committees**

Directors volunteered to sit on the Board Committees:

Project Committee:

Members: Jean Cooper, Colleen Emmerson, Rhonda Evans (Doyle), Darlene Greenlees, Jeff McEwen, Amanda Milliken, Richard Moller.

Jeff McEwen was nominated to the Committee Chair position at the meeting, however if Richard Moller is interested as well, a vote would be called at a future meeting.

Investment Committee:

Members: Jean Cooper, Jeff McEwen, Richard Moller, John Uliana, Colin Youngman

The Committee will elect a Chair at their first meeting.

8. **Approval of 2015 Scholarships**

The Scholarship Chair, Darlene Greenless, reported that the Committee met, reviewed 35 applications that were received for 2015 scholarships. The Board discussed the number of grants that would be awarded this year; some Board members felt the number should be increased to twenty from fifteen.

Moved(Jean Cooper) /Seconded (Rhonda Evans (Doyle))/DENIED

That the number of scholarship awarded be increased from fifteen to twenty.

Resolution 2015/44

Moved(Darlene Greenlees) /Seconded (Amanda Milliken)/CARRIED

That the Board approve awarding the \$1,500 scholarships to the fifteen students as recommended by the Scholarship Committee.

Resolution 2015/45

Ally Amodeo
Rachel Clow
Paola Finizio
Brooke Gordanier
Stephen Melinyshyn
Duncan Robertson
Grace Sztuke
Lucas Van Nest

Nick Carriere
Cameron Dube
Erin Fitzgerald
Bailey Laing
Camille Pearson
Christopher Dwight Scouten
Chelsea VanCamp

Jean Cooper and Richard Allen volunteered to attend the convocation ceremonies at LaSalle and Darlene Greenlees and Rhonda Evans (Doyle) will attend the ceremonies at Regiopolis Notre-Dame.

9. Reports

9.1 Chair - Jean Cooper

The Chair spoke to the traditional information nature of the Board meetings and asked the new Board if they wished to continue in the same manner, or if they were in favour of more formal meetings. The Board agreed that they preferred with the traditional practice; common courtesy applies at the meetings.

Chair Cooper reported that she attended the official opening ceremonies for the Machin Soccer Fields; Mayor Paterson, Ryan Boehme, Brian Reitzel and Neil Unsworth attended for the City, and the PCBF contributions were acknowledged in the speeches.

To follow-up Resolution 2015/35 from the March 9, 2015 meeting, the City of Kingston Police advised that the equipment was sold in auction and the funds will be returned to the PCBF Board. The Police will potentially be submitting a project request for financial support of another project.

9.2 Secretary – Darlene Greenlees

Nothing to report

9.3 Treasurer - John Uliana

\$2,238.56 – Eric Bennett, PCBF Legal Representative for legal advice and attendance at the Annual General Meeting
\$463 – Dawn Ellis-Thornton for Administrative services for April to May.

Resolution 2015/46

9.4 Investment Committee - Chair to be elected at first meeting.

Jean Cooper will contact Marc Leblanc, PCBF Financial Advisor, to set first meeting. Colin Youngman, Investment Committee Chair from 2014 to 2015 will remain in that position until the first meeting is held.

9.5 Projects Chair

9.6 Scholarship Committee – Darlene Greenlees

Previously reported.

9.7 **Grass Creek Park**

There was nothing new to report on this item; any new information will be brought back by either of the Councillor Board Members. The \$500,000 commitment as approved at the 2010 Annual General lapses this year and the Motion will have to go back to the Members for consideration at the next AGM.

10. **New Business**

Richard Allen provided an update on several activities in the Pittsburgh Township region. Kingston East has its first application for a solar farm and the public meeting is proposed for May 28th. A question was raised as to what happens to the panels after they have exceeded their life expectancy.

The Scottish Festival will be held at Rideau Acres on Saturday, May 23, 2015.

On behalf of Ryan Boehme, Richard Allen advised there would be a community meeting at the Gore Road Fire Hall next Tuesday night to discuss the new community centre and parks development.

11. **Next Meeting** will be scheduled for Monday, October 19, 2015, 7 pm Holy Name School. The Chair will call meeting during the Summer if required. The Investment Committee should meet prior to the October meeting.

12. **Meeting Conclusion**

The meeting concluded at 8:03 p.m.

Jean Cooper
Chair

Dawn Ellis-Thornton
Recorder