

PITTSBURGH COMMUNITY BENEFIT FUND

Board of Directors' Meeting
January 16, 2006 – Library – Gore Rd

Present: G. Sutherland R. Stoness
 F. Ivimey B. McConnell
 A. Levac C. Cherry
 J. Uliana L. Anderson (recorder)

Regrets: L. Foster

1. Call to Order

The Pittsburgh Community Benefit Fund Board of Directors' Meeting was called to order at 7:06 p.m. by the Chair, G. Sutherland.

2. Delegations

2.1 Library Improvements

In attendance representing the Library was Gerry Shoalts, John Feenstra and Deborah Dafoe. G. Sutherland asked the questions that were raised from the previous minutes. The first question was "do the operable windows have screens". They responded that the windows would be a very close match to the existing ones to the south and yes they would have screens. The sun porch on the west side has 2 operable windows now and the pattern would be repeated in the former screened porch. There will be a slight difference because the manufacturer of the previous windows no longer exists. C. Cherry asked the question about lighting. The walkway will be lit but the lighting will be on the building shining onto the walkway. G. Sutherland asked the question about the drainage problem. They responded that they will be using this project to fix the drainage problem.

3. Approval of Agenda

G. Sutherland added Preparing For Annual Meeting under New Business.

A motion was made by F. Ivimey that the agenda be approved as amended. Seconded by R. Stoness. CARRIED.

4. Approval of Minutes

G. Sutherland noted that under Item 7 in New Business it should read Fairmount Home instead of Fairfield Manor.

A motion was made by C. Cherry that the minutes of the Directors' Meeting of November 21, 2005 be adopted as amended. Seconded by J. Uliana. CARRIED.

5. Business Arising from Minutes

5.1 Web Page

B. McConnell reported that he has been emailing with Peter Walker regarding the web page. Peter had been speaking with Jason Tanner who works at Internet Kingston but no commitments had been made. Only hourly rates had been discussed. Peter also confirmed that Kingston Online Services had reserved the website. F. Ivimey has a copy of the information that needs to be on the website. G. Sutherland thought Peter had told them that the website would be updated once per year otherwise it would be very expensive. B. McConnell said that Peter's recollection was that the committee had approved \$1,500 to get the website up and running. B. McConnell asked how much the Board wanted to spend annually on the web page. G. Sutherland asked B. McConnell to look into the cost of updating monthly compared to updating yearly, and to bring back some options for proceeding with the web site.

5.2 Grand Theatre

G. Sutherland was reminded a couple of weeks ago that we were supposed to have received feedback from the Restoration Committee. G. Sutherland then spoke with Fred Laflamme and Fred reported that the Restoration committee was having a meeting and would get back to him following the meeting. G. Sutherland has not yet heard back from them.

5.3 Application Process 2006

J. Uliana reported that a number of applications had been received. The committee will meet to go over them. J. Uliana will pass all original applications on to the secretary for filing.

6. Reports

6.1 Chair

No report at this time.

6.2 Vice Chair

No report at this time.

6.3 Treasurer

F. Ivimey informed the board that he had met with Peter Walker just before Christmas and that Peter gave him all of the records. F. Ivimey reported that the Kingston This Week invoice for \$383.09 was still outstanding. He had just received October's statement from RBC and that the balance was \$4.1 million. F. Ivimey had met with Peter Walker and Bob Joyce to talk about things in an overview. The funds are in bonds and there are some risks associated with this. It was suggested that we look at a new portfolio. F. Ivimey said the Investment committee needs to get together to discuss this as returns could be better. G. Sutherland commented that in the past we had the commitment of spending only the interest. He would like to know the amount of money that is unrestricted. G. Sutherland would like to have this figure for the next meeting.

6.4 Secretary

A. Levac had received a letter from a member regarding a change of address. The letter was given to L. Anderson for updating.

6.5 Investment Committee

No report at this time.

7. New Business

7.1 Library

A motion was made by R. Stoness that up to \$27,000 be approved to support the Library Project of new windows and a walkway. Seconded by A. Levac. CARRIED.

7.2 Annual Meeting

G. Sutherland reported that the Annual Meeting is usually the second week in April. One of the members at last year's annual meeting recommended that there be only one proxy vote per person. G. Sutherland also asked if there are any bylaws that need changed. This will be discussed at the next meeting.

8. Next Meeting – February 20, 2006

9. Adjournment

A motion was made by F. Ivimey that the Pittsburgh Community Benefit Fund Board of Directors' Meeting be adjourned at 8:30 p.m. Seconded by J. Uliana. CARRIED.