

PITTSBURGH COMMUNITY BENEFIT FUND

**Minutes from the Board of Director's Meeting
October 19, 2009**

Present:

John Wilson	Gary Shultz	George Sutherland
Jeff Szumlanski	Dave Campbell	Savas Kekkas
Leonore Foster	Mark Murphy	Dawn Ellis-Thornton (recorder)

Regrets:

Peter Dunnett	Jean Cooper	Joyce MacLeod-Kane
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1. Call to Order

The regular meeting of the Pittsburgh Community Benefit Fund Board of Directors was called to order at 7:03 pm on Monday, October 19, 2009 at the Pittsburgh Township Library, by the Chair John Wilson.

2. Proof of Notice

Was submitted

3. Pecuniary Interests/Conflict of Interest

None reported

4. Approval of Agenda

Resolution 2009/93

Additional agenda items:

4.1 Report on Point St Mark Playground – to be added to Projects Update

4.2 Complaint from Councilor MacLeod-Kane

Moved by: Savas Kekkas

Seconded by: Leonore Foster

That the agenda be approved as amended.

CARRIED

5. Approval of Minutes - Monday September 28, 2009

Resolution 2009/94

Moved by: George Sutherland

Seconded by: Gary Shultz

CARRIED

6. Business arising from September 28, 2009 Minutes

6.1 **Barriefield Rock Garden** – Leonore Foster advised she is going to approach the City by motion regarding the supervision of the Barriefield Rock Garden.

6.2 **LaSalle Funding Request** – Gary Shultz advised he suggested this group submit a formal request to the Chair or Secretary to make a presentation at an upcoming PCBF meeting.

6.3 Jeff Szumlanski reminded of the requirement to place the funding application advertisements in the newspaper. This item will be addressed under the Projects Committee Update.

7. Reports

7.1 Chair

Dr. Wilson advised he received a funding request from a group who are building a new child care center in the industrial park. When received, the application will be forwarded to the Projects Committee.

The Chair updated on the status of the Bill Robb Memorial Plaque.

7.2 Investment Committee

George Sutherland advised the Investment Committee met briefly after the last Board meeting, and recommended a letter be sent to CIBC Wood Gundy requesting the appointment of a new financial advisor. After the formal communications with CIBC, Marc Leblanc was announced as the new advisor. Mr. Leblanc met with the Investment Committee on November 5th to discuss investment strategies, and will meet again on November 23rd to review the PCBF Investment Policy, in accordance with the annual requirement.

7.3 Treasurer

A copy of the attached Treasurer's report was discussed by the Board. Per the direction from September's meeting, \$20,000.00 was transferred to cover operating expenses to fiscal year end.

Moved by: Jeff Szumlanski

Resolution 2009/95

Seconded by: Gary Shultz

That the following invoices be paid

- | | | |
|----|--|----------|
| 1) | Dawn Ellis-Thornton, Administrative duties | \$195.00 |
| 2) | Jeff Szumlanski, hospitality and postage due | \$ 24.00 |

CARRIED

Jeff Szumlanski advised that LaSalle Secondary School has approved the use of the facility for the 2010 Annual General Meeting at no charge.

The Board discussed a donation that was received from a member for a memorial tree at the Barriefield Rock Garden.

Moved by: Jeff Szumlanski

Resolution 2009/96

Seconded by: Leonore Foster

That the PCBF Board accept the \$200.00 donation from Nicole Bromberg, to be allocated for a memorial tree at the Barriefield Rock Garden.

CARRIED

7.4 Projects Chair

Gary Shultz was elected as Chair of the Projects Committee. The Board discussed the insertion of project and grant advertisements in local newspapers.

Moved by: Jeff Szumlanski

Resolution 2009/96

Seconded by: Dave Campbell

That the Projects Committee be authorized for project/grant advertisements in the EMC and Kingston This Week, up to a limit of \$750.00.

CARRIED

Jeff Szumlanski advised that project criteria is now posted on the website.

7.5 Secretary

George Sutherland circulated a letter of appreciation from a scholarship recipient. Jeff Szumlanski to post on the PCBF website.

A letter of invitation was received from St. Lawrence College to attend the Student Recognition Night on November 11th. Jeff Szumlanski will attend on behalf of the PCBF.

7.6 Soccer Fields Update

Leonore Foster provided an update on the Council meeting, and advised that motions require three readings to be official. The third reading is next week.

8. New Business

8.1 Email correspondence has been received from the City, advising that the Point St Mark playground equipment will soon be installed, and that City staff are also upgrading other playground equipment in the area.

8.2 Complaint from Councillor MacLeod-Kane

Resolution 2009/97

The Board received email correspondence from Councillor MacLeod-Kane regarding postings on the PCBF website. Jeff Szumlanski to ensure that spelling on the website is double-checked to correct any errors.

Moved by: Leonore Foster

Seconded by: Gary Shultz

That received correspondence and Ms. MacLeod-Kane's request be duly noted by the Board.

CARRIED

9. Next Meeting

Unless required, there will not be a Board meeting in November or December. The next meeting will be held Monday, January 18, 2010, at 7:00 p.m.

10. Adjournment

Resolution 2009/98

Moved by: Leonore Foster

Seconded by: Savas Kekkias

That we adjourn at 7:57 pm

George Sutherland – Secretary

John Wilson – Chair