

**PITTSBURGH COMMUNITY BENEFIT FUND**

**Minutes from the Board of Director's Meeting  
February 22, 2010**

**Present:**

John Wilson	George Sutherland	Dave Campbell
Gary Shultz	Savas Kekkas	Leonore Foster
Peter Dunnnett	Joyce MacLeod-Kane	
Jean Cooper (arrived 8:03 p.m.)		
Dawn Ellis-Thornton (recorder)		

**Regrets:** Jeff Szumlanski                      Mark Murphy

**1. Call to Order**

The regular meeting of the Pittsburgh Community Benefit Fund Board of Directors was called to order at 7:05 pm on Monday, February 22, 2010 at the Pittsburgh Township Library, by the Chair John Wilson.

**2. Proof of Notice**

Provided

**3. Pecuniary Interests/Conflict of Interest**

None reported

**4. Approval of Agenda**

**Resolution 2010/09**

Agenda # 4 – There are no presentations scheduled

**Moved by: Leonore Foster**

**Seconded by: Peter Dunnnett**

**That** we approve the agenda as amended.

CARRIED

**5. Approval of Minutes - Monday January 18, 2010**

**Resolution 2010/10**

**Moved by: Peter Dunnnett**

**Seconded by: Savas Kekkas**

**That** we approve the minutes as written.

CARRIED

**6. Business Arising**

None identified.

**7. Reports**

**7.1 Chair**

Nothing additional to report.

## 7.2 Treasurer

John Wilson advised that Jeff Szumlanski sends his regrets, but provided forwarded the following financial motions to bring forward in his absence.

**Moved by:** Dave Campbell **Resolution 2010/11**  
**Seconded by:** Savas Kekkas  
**That** the following invoices/expenditures be approved:

1.	Freewebs annual subscription fees (PCBF website)	\$ 108.76
2.	Unaddressed admail postage - newsletter	up to \$1,000.00
3.	PCBF Annual Report costs (paper, preparation and printing costs – Digigraphics)	up to \$5,000.00
4.	Dawn Ellis-Thornton – Administrative services	\$ 285.00
5.	Jeff Szumlanski – postage	\$ 11.97
6.	Post Office Box renewal – additional cost	\$ 15.75
7.	City of Kingston Tax Bill	\$1,909.98

CARRIED

To avoid paying late fees on the tax bill, it was decided that two of the signatories, John Wilson and George Sutherland, would make payment at the bank before Friday, February 26, 2010.

The draft Financial Statements for year ending December 31, 2009 were received from KPMG auditors and discussed at the meeting. George Sutherland will contact Vicki Leakey with regards to the Rainy Day Fund.

**Moved by:** George Sutherland **Resolution 2010/12**  
**Seconded by:** Dave Campbell  
**That** the Draft Financial Statement be accepted at the Board level and brought forward to the Annual General Meeting for approval.  
CARRIED

## 7.3 Investment/Finance Committee

George Sutherland reported that the Investment/Finance Committee met in January and approved a number of further investments based on the advice from the Board's advisor. The Committee will meet again in March.

## 7.4 Projects Chair

Gary Shultz reported that the Projects Committee met on February 8, 2010 to review the 2010 project submissions. The Project Committee recommended approving the following six projects as described below: **b, c, d, f, g, h**. Based on the Projects Committee recommendations, the Board discussed each of the projects and made the following decisions:

- a. Limestone Grenadiers – not supported CARRIED UNANIMOUSLY

b. Pittsburgh Women's Institute – Board Supported \$3,500  
CARRIED UNANIMOUSLY

c. Joyceville Women's Institute – Board Supported \$3,075  
CARRIED UNANIMOUSLY  
Gary Shultz will invite spokespeople from each of the two Women's Institutes to the next PCBF Board meeting to address questions raised during the discussions.

d. Fireworks – The Board discussed supporting a project that the City of Kingston had already approved.

Joyce MacLeod-Kane requested a recorded vote:

For: Joyce MacLeod Kane, Dave Campbell, Gary Shultz

Against: George Sutherland, Leonore Foster, Savas Kekkass,  
Peter Dunnett, John Wilson

DEFEATED 5-3

e. Barriefield Living History – not supported – CARRIED UNANIMOUSLY

f. Barriefield Rock Garden - Board supported – \$6,825  
CARRIED UNANIMOUSLY

g. Sheep Dog Trials – Board supported – \$10,000  
CARRIED UNANIMOUSLY

h. LaSalle Lights – the Board discussed this project request of \$100,000 at length with regards to the possibility of carrying the payment over two years.

George Sutherland moved an amendment as follows:

**Moved by** George Sutherland

**Seconded by:** Leonore Foster

**That** the Board support the project but negotiate with the Board of Education to spread the payment over two years.

George Sutherland requested a recorded vote:

For: George Sutherland, Leonore Foster, Jean Cooper, Peter Dunnett,  
John Wilson

Against: Dave Campbell, Gary Shultz, Savas Kekkass,  
Joyce MacLeod-Kane

**Resolution 2010/13**

CARRIED 5 – 4

The Board voted on funding the project as amended. CARRIED 6 – 3

i. Pladec Daycare – not supported CARRIED 8 – 1  
The Board would welcome a new funding proposal for programming or play centre items.

**Grass Creek Park improvements** – As this was received as a notice of motion at the last Annual General Meeting, it must be included on the AGM agenda for Member voting. The Board has a commitment to publish a statement whether or not it supports the motion in the newsletter, and Board members were requested to bring ideas how to respond to the next meeting. In the interim, the Board does not support the project until “improvements” are specified more clearly.

Gary Shultz read a letter from Don Graves, dated January 24, 2010, at the Board meeting. (copy attached)

As Chair of the Project Committee, Gary Shultz will send letters to approved groups advising of their funding level, and enclose a contract that sets out the agreement. Grant payment is subject to the signed agreement being returned. Decline notices will also be sent for the projects that were not approved. Dawn Ellis-Thornton will look through the PCBF correspondence in her possession for copies of former letters and agreements, and forward to the Project Chair.

**7.5 Secretary**

George Sutherland reported that he received a letter concerning terms of membership in the PCBF, and he communicated that the by-laws were changed to make membership automatic to residents of the former Pittsburgh Township.

**7.6 Soccer Fields Update**

Nothing additional to report.

**8. New Business**

8.1 Due to deadlines, the Chair previously approved sending letters to local secondary school principals advising of 2010 scholarship deadlines. John Wilson will contact the Board members who have volunteered to sit on the Scholarship Committee to set the first meeting.

8.2 George Sutherland advised that he has forwarded the information to John Uliana regarding the Nominations Committee, and that the Committee has not had a chance to meet yet. Mr. Sutherland will provide an update at the next meeting.

**9. Next Meeting** Monday, March 8, 2010 7:00 pm

**10. Adjournment**

Moved by: Gary Shultz  
Seconded by: George Sutherland  
That we adjourn 8:34 pm

**Resolution 2010/14**

\_\_\_\_\_  
George Sutherland – Secretary

\_\_\_\_\_  
John Wilson – Chair

Don Graves  
1310 Channelview Rd  
Kingston, ON

24 January 2010

Gary Shultz  
Vice-Chair, Pittsburgh Community Benefit Fund  
54 Windfield Cres  
Kingston, ON

At the 2009 Annual General Meeting of the Pittsburgh Community Benefit Fund (PCBF) I presented a notice of motion to provide funding for a number of projects and organizations. Specifically, it was moved that over the next two years \$500,000 be spent to improve Grass Creek Park. The motion, deliberately, was not specific about the process that would be used to program the expenditure of the funds. There appears to be some confusion about the intent in process. This letter is intended to provide some clarity of intent.

Grass Creek Park is currently managed by the City, and the intent is to ensure that any work done with the \$500,000 is coordinated with the long-term plans of the City. The easiest way to do this would probably be to have a sub-committee of the PCBF created for a two-year period. This committee could then work with the City staff to ensure that the PCBF interests and desires are incorporated into the work plans. Should enough volunteers to form a sub-committee can not be found a single liaison position could be created to fill the same functions of the sub-committee.

CC: Gary Bullock