

PITTSBURGH COMMUNITY BENEFIT FUND

**Minutes from the Board of Director's Meeting
February 21, 2017**

Present:

Jean Cooper, Chair	Colleen Emmerson, Treasurer
Darlene Greenlees, Secretary	Luke McEachnie
Jeff McEwen	Dawn Ellis-Thornton (recorder)

Regrets:

Amanda Milliken, Vice Chair	Rodger Compton
Rhonda Evans (Doyle)	Ryan Boehme, Councillor

Guests:

Presenters from:

- LaSalle Secondary School Interact Club
- 1st Joyceville Scouts
- Kingston Sheep Dog Trials
- Frontenac Heritage Foundation and Dry Stone Canada
- Joyceville Public School
- LaSalle Secondary School Makerspace

Jean Cooper elected to commence with presentations while waiting for quorum.

1. Presentations:
Six (6) groups attended the Board meeting to make presentations for 2017 funding requests, and responded to Board questions.

LaSalle Secondary School Interact, trip to Nicaragua
Presented by Laurie Labrie, Cameron Sartor and Alyssa Labrie

Darlene Greenlees arrived at 7:06 pm

1st Joyceville Scouts, National Jamboree in Nova Scotia
Presented by Robin Nuttall and Wilma Shatraw

The presenters were asked what monetary value they were looking for and to provide a breakdown of the costs. The group responded that they would appreciate any assistance offered. Camp registration cost is \$10,000 \$3,000 for extra activities, plus transportation, gas, rations and miscellaneous equipment rentals.

Kingston Sheep Dog Trials, variance between expenditure for sheep and transportation and annual funding provided by the PCBF,
Presented by Randy Scott

The presenter confirmed that the additional \$3,200 funding will be requested for the remaining three years of the 10-year commitment, and not just this year.

Dry Stone Canada and Frontenac Heritage Association, create 2017 Village of Barriefield Dry Stone Wall Festival
Presented by Andrea Cross and Gus Panangeotopoulos

The presenters fielded several questions from the Board regarding event information, fundraising details and how St Mark's Church was selected as the location for the festival.

Joyceville Public School, School Yard
Presented by Heather Campbell

The Board noted that there was only one quote listed on the application, and the presenter advised that the Limestone Board would be obtaining two more before the project is awarded.

LaSalle Secondary School, Makerspace Design Studio
Presented by Michelle Sousa, Hannah Roth

2. **Call to Order**

The regular meeting of the Pittsburgh Community Benefit Fund Board of Directors was called to order at 8:04 pm on Tuesday, February 21, 2017 at Holy Name Catholic School, by Chair Jean Cooper.

3. **Proof of Notice**

Notice was provided to Directors per the Bylaws.

4. **Pecuniary Interests/Conflict of Interest**

None reported.

5. **Approval of Agenda**

Moved (Jeff McEwen)/Seconded (Luke McEachnie)/CARRIED
That the agenda be approved as amended.

Resolution 2017/04

6. **Approval of Minutes**

Moved (Colleen Emmerson)/Seconded (Luke McEachnie)/CARRIED
That the minutes of the Board meeting of January16, 2017 be approved.

Resolution 2017/05

7. **Business Arising From Minutes**

The Projects Committee will meet at 6 pm on March 6th and the remainder of the Board will convene at 7:30 pm to approve the 2017 projects.

KPMG will be invited to present the audit report if available.

8. **Preparations for Annual General Meeting (AGM) - Wednesday April 26, 2017**

- o Sir John A Macdonald School to be approached for venue
- o Draft agenda and annual report will be available for approval at March meeting.

9. **Reports**

9.1 **Chair - Jean Cooper**

Nothing to report

9.2 **Secretary – Darlene Greenlees**
Nothing to report.

9.3 **Treasurer - Colleen Emmerson**

Moved (Jeff McEwen)/Seconded (Darlene Greenlees)/CARRIED
That the following invoice be approved for payment:

Dawn Ellis-Thornton for administrative services \$341.00

Resolution 2017/06

9.4 **Investment Committee – Jeff McEwen**

Jeff McEwen volunteered to Chair the Investment Committee for the balance of the term.

9.5 **Projects Chair – Jeff McEwen**

Nothing additional to report.

9.6 **Scholarship Committee – Darlene Greenlees**

Application deadline will be May 5th; applicants will be requested to submit five copies of their application so the cost to photocopy isn't borne by the PCBF.

9.7 **Grass Creek Park**
Nothing to report.

10. **New Business**

The Board discussed the anticipated issues in finding five qualified nominees for the upcoming vacancies.

11. **Next Meeting** will be scheduled for Monday, March 6, 2017, location to be determined.

12. **Meeting Conclusion**

The meeting concluded at 9:15 p.m.

Jean Cooper – Chair

Dawn Ellis-Thornton, Recording