

None.

7. Preparations for Annual General Meeting

- . The draft agenda was reviewed and approved
- . Luke Follwell will be invited to make a brief presentation on the Grass Creek Park washroom and change room upgrades
- . Attendance by 25 Members is required for quorum for the Annual General Meeting. To help achieve this number, recipients of grant awards will be requested to attend the AGM to pick up their cheques.

Moved (Colleen Emmerson)/Seconded (Rhonda Evans Doyle)/CARRIED
That the PCBF Board make grant cheques available for pick up at the Annual General Meeting rather than mail them out.

Resolution 2018/19

Dawn Ellis-Thornton will contact recipients to advise of this change in procedure.

- . The Nominations Committee reports that Colleen Emmerson, Rhonda Evans Doyle and George Sutherland have been nominated for election to the Board to date.

8. Reports

8.1 Chair - Jean Cooper

The draft letter of intent to the City of Kingston for the splash pad will be emailed to all Board members requesting feedback.

8.2 Secretary – Rhonda Evans (Doyle)

A letter has been received from LaSalle Secondary School thanking the PCBF Board for their continued support.

8.3 Treasurer - Colleen Emmerson

The following motion was moved and carried via email to facilitate the printing of the annual report to ensure it will be received by Members by the deadline established in the by-laws.

Moved (Ryan Boehme)/Seconded (Clyde Smith)/CARRIED

That the Board pre-approved up to \$4,000 for the printing and admail for the 2018 annual report.

Resolution 2018/20

Moved (Colleen Emmerson)/Seconded (Darrell Townsend) /CARRIED
That the following invoice be approved for payment:

Dawn Ellis-Thornton for administrative services

\$525.00

Resolution 2018/21

- 8.4 **Investment Committee –George Sutherland**
Reminded Investment Committee of upcoming meeting with Financial Investor Marc Leblanc.
- 8.5 **Projects Chair – Amanda Milliken**
Nothing new to report
- 8.6 **Scholarship Committee – Rhonda Evans (Doyle)**
The scholarship application has been posted on the website, and high schools guidance offices will be contacted to encourage students to apply, especially those who are pursuing a trade.
- 8.7 **Grass Creek Park**
Nothing new to report.
9. **New Business**
No new business
10. **Next Meeting** – the Annual General Meeting is scheduled for Thursday, April 26th, and the first meeting of the new Board will be held immediately following.
11. **Meeting Conclusion**
The meeting concluded at 7:49 pm

Jean Cooper, Chair

Dawn Ellis-Thornton, Recording