

**Pittsburgh Community Benefit Fund
Scholarship Application Form 2019**

Value of each scholarship: \$1,500.00

Deadline for applications:

Friday May 3, 2019, 3 pm (postmark) or 23:59 by email

BACKGROUND

The Pittsburgh Community Benefit Fund (PCBF) is a community-based non-profit corporation, the purpose of which is to provide support, benefits and assistance to the residents of the community of the former Pittsburgh Township by:

- developing and fostering community spirit;
- promoting organized athletics, arts, recreation, education, civic emergency, social service and other community endeavours;
- promoting, developing and operating educational, recreational and athletic facilities and equipment within the community;

and undertaking such other complementary purposes not inconsistent with these objects.

OPEN TO

The PCBF scholarships are open only to secondary school students who are **both**:

- residents of the former Pittsburgh Township, as defined by the area of Countryside or Pittsburgh Districts east of the Cataraqui or Rideau Rivers; and,
- graduating, with plans to continue in post-secondary education or training (university, college, trades school, or other).
- All decisions of the Board are FINAL

BASIS OF AWARD

These scholarships are **merit-based** awards with a strong emphasis on **community involvement**. The PCBF considers the following four major components as part of community involvement, and recognizes that not all applicants will be equally involved in all four:

- extra-curricular activities;
- academics;

- employment; and,
- volunteering.

Students entering the Trades and Apprentices Programs are encouraged to apply.

SUBMIT APPLICATIONS TO

School Office

By Mail: Pittsburgh Community Benefit Fund
PO Box 44042 Barriefield PO
Kingston, ON K7L 0B4

Please submit one original and four copies of your application package.

Please note: please allow sufficient mailing time to ensure application is received by deadline.

Important: As the Board receives more applicants than available scholarships, be sure to submit your application on time. Late submissions unfortunately cannot be accepted.

SUBMIT ALL OF THE FOLLOWING

1. A current transcript showing courses completed and marks obtained.
2. A typed essay or narrative outlining your community involvement and how you have benefited from this involvement/experience(s). In the narrative, describe your *plans for your future* career or profession, the schooling that you will need to get there and why you believe you are a good candidate for the award.
3. Detail your *employment history*, noting:
 - i. where you worked;
 - ii. when you worked there;
 - iii. what you did;
 - iv. how much time you spent, either as number of hours worked per week, or as total hours;
 - v. name and telephone number of contact person.

4. List your *volunteer activities*, explaining:
 - i. when you were involved;
 - ii. what you did; and,
 - iii. how much time you spent, either as number of hours per week, or as total hours.

5. List your *extra-curricular involvement and achievements*, including awards, prizes, competitions, etc., noting:
 - i. when these occurred; and,
 - ii. how much time you spent on them, where applicable, either as number of hours per week, or as total hours.

6. List your *academic achievements*, including awards, prizes, competitions, science fairs, etc, noting:
 - i. when these occurred; and,
 - ii. how much time you spent on them, where applicable, either as number of hours per week, or as total hours.

7. Two letters of recommendation from persons who are not related to you.
 - a. One letter **must be from an academic reference**, such as a teacher, guidance counsellor, or your Principal.
 - b. The other letter **must be from a non-academic reference** such as an employer, volunteer coordinator, athletic coach, etc.

8. A list of the post-secondary institutions (university, college, trades school, or other) to which you have applied for admission, and the status of your applications, noting in particular whether you have yet been accepted.

9. The following completed form (**see next page**):

Name of applicant:
Applicant's Date of Birth:
Home street address, and mailing address, including postal code:
Name of applicant's secondary school:
Applicant's telephone number:
Name of Parent/Guardian:
Length of time (in years) that you have resided in the former Pittsburgh Township:
<p>Please sign below (and have a parent sign below too, if you are under the age of 18):</p> <ul style="list-style-type: none"> • allowing the Pittsburgh Community Benefit Fund to publicize your name and school, if you are a winner of this award; and, • certifying that the information given in this application form is true and accurate to the best of your knowledge. <p>Applicant's signature Date</p> <p>Parent's/guardian's signature(s) Date</p>

Check list:

- Signed form
- Current transcript
- List of universities or colleges applied to and status
- Two Letters of Support
- Essay or Narrative, per instructions