

PITTSBURGH COMMUNITY BENEFIT FUND

DRAFT Minutes from the Board of Director's Meeting

**June 3, 2019 Holy Name Catholic School
7:00 p.m.**

Present: Rodger Compton
Rhonda Evans (Doyle)
Emma Fitzgerald
Amanda Milliken
Darrell Townsend
Steve van Wynsberghe
Alana Way
Maureen Mangan (recorder)

Regrets: Ryan Boehme, Colleen Emmerson, Gary Oosterhof, George Sutherland

1. Call to Order

The meeting was called to order at 7:03 by Chair Amanda Milliken.

2. Pecuniary Interests/Conflict of Interest

Emma declared a conflict of interest and asked to be secluded from the finance committee.

3. Approval of Agenda

**Moved (Rhonda Evans) /Seconded (Steve Van Wynsberghe)/CARRIED
That the agenda be approved.**

Resolution 2019/25

4. Review and Approval of Previous Minutes

Moved (Rodger Compton)/Seconded (Rhonda Evans Doyle)/CARRIED

That the minutes of the PCBF Board meeting of April 24, 2019 be approved as amended.

Resolution 2019/26

5.. Business From Previous Meeting/New Business

Discussion ensued regarding the possibility of the receipt of funds representing a 'legacy gift". Rhonda advised that she has will get some advice and direction regarding the process from her contact and bring the information to the board for further discussion.

Moved (Alana Way)/Seconded (Rhonda Evans) CARRIED

That the following invoices be paid:

Cunningham Swan payment for AGM attendance	\$681.11
Colleen Emmerson – payment for Banners	\$1907.44
Maureen Mangan, Administrative services for May	\$645.00
M. Mangan – Reimbursement Office Supplies – Photocopying, Ink Refills, Scholarship certificates	\$ \$690.00

Resolution 2019/27

7. Scholarship Committee

The Board received 33 completed scholarship applications for this year’s process making the decision of the project committee a very difficult one.

Moved (Emma Fitzgerald)/Seconded (Steve Van Wynsberghe)/CARRIED

That the fifteen candidates recommended by the scholarship committee each be awarded the \$1,500. scholarship.

Scholarship Chair, Alana Way advised the board that the committee would like to revamp the scholarship process for the upcoming year. The committee would like to have an earlier application deadline and have a skilled trades focus for a percentage of the scholarships. The scholarship committee will meet and bring possible recommendations to the general board for review and approval.

Resolution 2019/28

8. New Business

There was no new business.

9. Next Meeting – the next General Board Meeting is scheduled for 7:00pm on Monday, October 7, 2019 at Holy Name Catholic School.

10. Meeting Conclusion

The meeting concluded at 7:45 pm

Amanda Milliken, Chair

Maureen Mangan, Recorder