



PITTSBURGH COMMUNITY BENEFIT FUND

ANNUAL REPORT 2020

MESSAGE FROM THE PRESIDENT

2019 BOARD OF DIRECTORS

CHAIR

Amanda Milliken

VICE-CHAIR

Rhonda Evans Doyle

SECRETARY

Rodger Compton

TREASURER

Colleen Emmerson

Alana Way

Darrell Townsend

Emma Fitzgerald

George Sutherland

Steve Van

Wynsberghe

Councillor,
Pittsburgh District
Ryan Boehme

Councillor,
Countryside District
Gary Oosterhof

Two big projects, commencing in 2019, get much of the focus of the Pittsburgh Community Benefit Fund—the new washroom at Grass Creek Park, and the Splash Pad at Kingston East’s new community Center. Both were examples of partnering with the City of Kingston to bring enhancements to our community. With the Fund’s help, the city moved on developments it might not have entertained, without the leadership of PCBF’s funding. The new digs at beautiful Grass Creek Park, should be open by the first of August weekend. Watch for the opening.

The scholarship program at PCBF has undergone a noteworthy change. We provide fifteen scholarships to secondary school graduates from the former Pittsburgh Township, but now, five of the fifteen must go to those aspiring to the trades.

I have been honoured to chair the board for the last two years. PCBF is governed by an elected, volunteer board. It is made up of people with varied backgrounds. Our meetings are collegial. Maybe you are one with an interest in serving on this Board.

Respectfully Submitted by Amanda Milliken, Chair, PCBF



Construction is underway on the new Kingston East Community Centre.

Where exactly is the former Pittsburgh Township?
It’s the Countryside and Pittsburgh Districts of the City of Kingston, east of the Cataraqui and Rideau Rivers; north to Seeley’s Bay and east to Gananoque.

2020 APPROVED PROJECTS

***Community projects approved by motion at the 2010 Annual General Meeting., adjusted with CPI**

***Bill Robb Barriefield Rock Garden—Support for Maintenance [\$7,000]**

(this stunning garden is one of Kingston's best-known reclamation gardens and a "Communities in Bloom" award winner).

***Joyceville Women's Institute Dinner [\$5,000]**

***South Pittsburgh Community Event [\$5,000]**

(these outstanding community groups host an annual Christmas dinner for many elderly and shut-in members of the former Pittsburgh Township, a tradition for over three decades.)

***Kingston Sheep Dog Trials [\$15,000]** 31st Anniversary of the Sheep Dog Trials will be held **August 7-9, 2020**. The Trials have been named a Top 100 Ontario Event every year since 2009, and is one of the Kingston Area's annual Signature Events, attracting thousands of visitors from around the world to our region.

****Payments previously approved by PCBF Board as phased-in projects:**

***City of Kingston—Kingston East Community Centre Splash Pad [\$60,000 a year for a 5 year total of \$300,000]**

***City of Kingston—Grass Creek Park Washroom and Change Room project [\$83,166 a year for a 6 year total of \$499,000]**

***Boys and Girls Club of Kingston Area— East End Play Structure—[\$30,000 a year for 3 years, total of \$90,000]**

***Pittsburgh Softball Association—[\$2,500 a year for 5 years, total of \$12,500]**

New Projects: At time of printing, the following projects were approved for funding:

Kingston East Business Association—Matching funds for *Party in the Park* [\$5,000]

La Salle Secondary School — Revitalization of Communication Technology [\$27,000]

Holy Name Catholic School — Sports Equipment [\$2,000]

St. Mark's Church — Accessibility Ramp [\$45,000]

A.N.A.F., (Army, Navy, Airforce Club, Martello #377) — New Roof [\$25,000]

1st Pittsburgh Scout Troop — Trip to European Jamboree [\$4,8000]

La Salle Secondary School — OFSAA Girls Rugby Championship Project [\$5,000]



Kingston Sheep Dog Trials began as a bicentennial project for the former Pittsburgh Township in 1988. Now in its thirty-second year, the trials have been an annual special event ever since.

The main focus of the event is the medium sized black and white dogs that direct sheep around a course of obstacles, under command of their handler. Kingston's trials are Canada's biggest. This year, we will also be the Canadian National Championships—an expanded entry with more western competitors and dialed up stakes. The atmosphere is celebratory. The setting, Grass Creek Park, is fabulous. Come for the weekend and enjoy.

PITTSBURGH COMMUNITY BENEFIT FUND

Statement of Operations

Year ended December 31, 2019, with comparative information for 2018

	2019	2018
Revenue:		
Investment income	\$ 90,308	\$ 89,538
Net realized gain (loss) on sale of investments	(24,498)	(46,604)
Unrealized gain on investment	640,896	(36,141)
	706,706	6,793
Expenses:		
Grants:		
Army Navy Air Force	—	2,000
Barriefield Rock Garden grant	6,900	6,790
Boys and Girls Club	90,000	—
City of Kingston—Grass Park	499,000	—
City of Kingston—Splash Pad	300,000	—
Holy Name Church Roof	—	30,000
Holy Name Catholic School	10,860	—
Joyceville Women's Institute	3,449	3,385
Kingston East Business Association	5,000	4,500
Kingston Sheep Dog Trials	15,000	15,000
LaSalle Secondary School STEM	3,000	—
Pittsburgh Community Gardens	5,575	—
Pittsburgh Community Seniors	3,385	3,385
Pittsburgh Softball Association	2,500	2,000
Scholarship grants	22,500	21,000
St. Mark's Anglican Church	—	89,786
	967,169	177,846
Administrative:		
Communications	5,969	3,242
Insurance	6,665	6,559
Office	5,074	5,904
Professional fees	8,365	12,061
Service charges	200	200
	26,273	27,966
Total expenses	993,442	205,812
Excess of expenses over revenue	\$ (286,736)	\$ 199,019

ST LAWRENCE COLLEGE BURSARIES



The Pittsburgh Community Benefit Fund Bursary was established in 2005 and was made possible with a gift of \$50,000 from the PCBF; an additional \$25,000 was gifted in 2015. Matching funds were provided by the Province of Ontario and Knowledge First, an RESP provider resulting in a defined endowment of \$150,000 which is now earning income each year to finance the "Pittsburgh Community Development Fund Bursary Award". As this fund is endowed, the legacy of our gift will be realized for generations to come. Congratulations to 2019 recipients

HIGH SCHOOL SCHOLARSHIPS CONGRATULATIONS TO 2019 RECIPIENTS

Each recipient received a \$1,500 cash scholarship from the Fund.

Deserae Ball
Grace Coulter
Michaela Dowling
Hannah Gebhart
Asher Housell
Kate LeBlanc
Nigel LeGood
Shelbi Madeleine

The deadline to submit an application for 2020 scholarships is April 22.

Hannah Moran-MacDonald
Lucy Morrow
Bryn Reynolds
Cameron Sartor
Aiden Schmidt
Abigail Serruya
Scout Watkins-Southward

All students residing in the former Pittsburgh Township are eligible to apply regardless of what high school they attend or if they are home schooled

The application package and additional information is available at www.pcbf.org

5 of the scholarships are dedicated to Skilled Trades this year. APPLY !

INVESTMENTS

	2019		2018	
	Cost	Fair value	Cost	Fair value
Short-term investments	\$ 900,000	921,317	\$ 1,100,000	\$ 1,100,988
Long-term investments:				
Canadian equities	894,063	1,114,724	885,899	941,272
Foreign equities	1,491,147	2,579,866	1,375,922	2,009,362
	2,385,210	3,694,590	2,261,821	2,950,634
	\$ 3,285,210	4,615,907	\$ 3,361,821	\$ 4,051,622



PITTSBURGH COMMUNITY BENEFIT FUND NOMINATION FORM

Please note: Both the person nominating **and** the person being nominated must be members in order for the Nomination Form to be valid. Residents of the former Pittsburgh Township over 18 years of age are automatically members of the PCBF by virtue of living within the defined boundaries of the old Township. There is no requirement to "apply" for membership.

I _____, a member of the Pittsburgh
(name of nominating member)

Community Benefit Fund, residing at _____
(address & telephone # of nominating member)

wish to **nominate**: _____ who resides at
(name of **nominee** for election)

(address, email and telephone # of **nominee** for election)

for the position of **Director**, Pittsburgh Community Benefit Fund (PCBF), at the April 22, 2020 Annual General Meeting (AGM).

AGM to be held at 6:30 pm at the A.N.A.F. (Army, Navy, Airforce) Club, 317 Gore Rd, Kingston

Signature of nominating member

Date

I Accept the Nomination:

Signature of nominee for election

Date

This original nomination form must be received by the Secretary of the PCBF at either of the two methods below by **Friday, April 17, 2020**. Nominations received by **March 11th** will be included in the annual report. It is recommended that Nominees also send an advisory email to info@pcbf.org

If mailing, please allow sufficient mailing time - nominees assume the risk of late delivery. Late submissions will not be accepted.

By mail to:

**Chair, PCBF
P.O. Box 44042 Barriefield PO
Kingston, ON K7L 0B4**

In person to:

**R.Compton, Secretary PCBF
2649 Hughes Rd, (near Fruition Berry Farm)
Kingston ON K7L 4V3
Please leave in mailbox at end of driveway**

NOTICE OF MEETING

Annual
General
Meeting

Wednesday,
April 22,
2020
6:30 pm

A.N.A.F.
Club, Martel-
lo #377

317 Gore Road
Barriefield

**Registration
starts at 6:15 pm**

Please take notice that the annual meeting of members of the Pittsburgh Community Benefit Fund (PCBF) will be held at **A.N.A.F. (Army, Navy, Airforce) Club, Martello #377, 317 Gore Road, Barriefield on Wednesday, April 22, 2020 at 6:30 pm** for the purpose of:

1. Receiving, considering and approving the financial statement for the past fiscal year, together with the auditors' report thereon, and all the transactions reflected thereby;
2. Electing Directors;
3. Appointing auditors; and
4. Transacting such other business as may properly come before the meeting.

Members who cannot attend the meeting are requested to date, sign and return the accompanying proxy form to the address listed on the proxy.

Each individual resident, 18 years and older, residing in the former Pittsburgh Township is automatically a Member of the PCBF. Members in good standing are entitled to attend, participate and vote at the meeting. **To be eligible to vote, please bring identification with proof of address to register; the registration booth opens at 6:15 pm.**

Please note: the full 2019 Audited Financial Statement will be posted on the www.pcbf.org website, and copies will be available at the AGM.

Thanks to Michael Plante and members of the A.N.A.F Club
for hosting the Annual General Meeting.

NOMINATIONS FOR THE BOARD

Elections to the Board of Directors is an open process. The Board is seeking civic minded people who are interested in serving their community. The time commitment is not huge, but the rewards of being able to "pay it forward" are immeasurable. If you would like more information, please contact the Chair via info@pcbf.org.

Elections for three 3-year term Directors will be held at the Annual General Meeting. At the time of mailing, the following nominees were received for a position on the Board of the Pittsburgh Community Benefit Fund:

Rodger Compton
Rhonda Evans Doyle
Darrell Townsend

Please complete and return the Nomination Form in this report if you are interested in running for one of the positions. Nominations will continue to be accepted up to Monday, April 15, 2019; be sure to visit the website on April 17th to see the final list of nominees.

**WE NEED
YOU!!!**
Nomination
form is found
on page 5, or
on our
website
www.pcbf.org

PITTSBURGH COMMUNITY BENEFIT FUND 2020 FORM OF PROXY

The undersigned member of the Pittsburgh Community Benefit Fund hereby appoints

_____ of _____
(name) (complete address)

(who is a member of the Pittsburgh Community Benefit Fund) as the proxy of the undersigned to attend and act at the Annual General Meeting (AGM) of Members of the Pittsburgh Community Benefit Fund (PCBF) **Wednesday, April 22 2020 at 6:30 p.m. at the A.N.A.F. (Army, Navy, Airforce) Club, 317 Gore Rd, Kingston** and at any adjournment or adjournments thereof in the same manner, to the same extent and with the same power as if the undersigned were present at the said meeting or such adjournment or adjournments thereof, and I hereby revoke all proxies previous given by me.

Dated this _____ day of _____, 2020
(day) (month)

Signature of Member

First and Last Name of Member—Please Print clearly—must be legible

Address of Member—required for confirmation/validation Postal Code

Email address/phone number—required for confirmation/validation

Each individual resident, 18 years and older, residing in the former Pittsburgh Township is entitled to a vote by proxy. One proxy vote per resident. An electronic PDF version of the proxy form will also be posted on the PCBF website, www.pcbf.org.

Completed proxy forms must be received by mail or delivery no later than 7:00 pm, **Friday, April 17, 2020** to be effective for the 2020 Annual General Meeting (AGM). **Any proxy received after this time and date will not be accepted.** Proxies may be mailed or hand-delivered to the address below (Member assumes the risk of late postal delivery)

Proxy Form Registration Mailing/Drop-Off Address

By mail to:

Chair, PCBF
P.O. Box 44042
Barriefield PO
Kingston ON K7L 0B4

In person to:

R.Compton, Secretary PCBF
2649 Hughes Rd. (near Fruition BerryFarm)
Kingston, ON K7L 4V3
please leave in mailbox at end of driveway

If you are unable to attend the Annual General Meeting, and would like to have your vote count, please complete, sign and return this Form of Proxy to the address listed on the form no later than 7:00 pm on Friday, April 17, 2020.

As all proxy forms must be verified, early submission is most appreciated.

***What is the PCBF and how does it affect you??
Be informed & get involved.***

In June 1997, it was announced that the Corporation of the Township of Pittsburgh was going to work together with the City of Kingston and Kingston Township and amalgamate into one new City of Kingston. In November 1997, the Township Council passed a by-law establishing the Pittsburgh Community Benefit Fund.

The Fund was created to ensure that projects and initiatives that were underway during "Amalgamation" would be completed. Further, it protected the Township's operating reserves and ensured they would be used according to the Minister's Order that created the new City specifically "...for the benefit of the residents in the area of the former Township of Pittsburgh." These reserves were built by residents, staff and councilors over the years, and the Council wanted to protect some of the long-standing community activities that could potentially disappear due to lack of funding.

The Pittsburgh Community Benefit Fund was established as a non-profit Corporation with a Board of Directors in November, 1997. The Corporation was mandated to provide support, benefits and assistance to the residents of the community by developing and fostering community spirit, promoting organized athletics, arts, education or civic emergency. The Board manages approximately \$4.6 million dollars remaining from the original \$5,697,000 reserve and 1997 operating surplus of the former Corporation of the Township of Pittsburgh left over following amalgamation. Income from the investments is used to fund scholarships and grants based on established application.

For those who are unaware, the former Pittsburgh Township encompasses the area of the City of Kingston that is located east of the LaSalle Causeway. Membership to the PCBF is open to all residents of the former Pittsburgh Township who are over the age of 18; you do not need to apply to be a member. We value your input and support, so I'm hoping to see you at this year's AGM.

The Board wishes to acknowledge the services provided by:

Eric Bennett, Cunningham Swan (legal advisor);

Katie Mahon, KPMG (auditors);

Marc Leblanc, CIBC Wood Gundy (financial advisor);

Please see our website at www.pcbf.org

**for the full audited statements, award and project recipients
and other Board details.**

PCBF

P.O. Box 44042

Barriefield PO

Kingston ON

K7L 0B4

info@pcbf.org

www.pcbf.org

**YOUR COMMUNITY—YOUR VOICE.
PLEASE JOIN US AT THE ANNUAL GENERAL
MEETING AND MAKE YOUR VOTE COUNT.**

The Pittsburgh Community Benefit Fund (PCBF) Board of Directors generally meets the third Monday in January, February, March, May, October and November to conduct the business of the Board and to provide updates on Committee Activities.

Meetings are open to the public and community members are invited to attend. Confirmation and location of each month's meeting is posted on the website.