



**PITTSBURGH COMMUNITY BENEFIT FUND**

**Minutes from the Board of Director’s Meeting  
April 19, 2021, Virtual Zoom Meeting due to Covid 19 Restrictions  
7:00 p.m.**

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**Present:** Amanda Milliken (Chair)  
Rodger Compton (Secretary)  
Rhonda Evans (Doyle) (Vice Chair)  
Emma Fitzgerald  
Gary Oosterhof  
George Sutherland  
Steve van Wynsberghe  
Colleen Emmerson  
Darrell Townsend  
Alana Way (for the end of meeting)

**Regrets:** Ryan Boehme  
Recorder: Maureen Mangan

1. **Call to Order**  
The meeting was called to order at 7:05 by Chair Amanda Milliken.
2. **Proof of Notice**  
Provided.
3. **Pecuniary Interests/Conflict of Interest**  
No conflict of interest was declared.
4. **Approval of Agenda**  
**Moved (George Sutherland) /Seconded (Colleen Emmerson)/CARRIED** That the agenda be approved as presented. **Resolution 2021/16**
5. **Review and Approval of Previous Minutes**  
**Moved (George Sutherland) /Seconded (Colleen Emmerson)/CARRIED** That the minutes of the PCBF Board meeting of February 22, 2021 be approved as written. **Resolution 2021/17**
6. **No Business Arising from the Minutes**
7. **COMMITTEE REPORTS**
  - 8.1 **Chair – Nothing New to Report**
  - 8.2 **Secretary**  
No report.
  - 8.3 **Treasurer, including approval of payments**  
The following 3 invoices were presented for approval and payment
    - KPMG Interim & Final Audit Invoice - \$8362
    - Cunningham Swan – AGM participation - \$508.88
    - Admin Services for March – April 19 - \$480.00

**Moved (Rhonda Evans Doyle) /Seconded (Steve van Wynsberghe)/CARRIED,  
That the invoices be paid. Resolution 2021/18**

**8.4 Investment Committee**  
Nothing new to report.

**8.5 Projects – 2021 Project Updates and 2021 process –** Everyone has been advised of project approval outcome and payments will be paid to projects that are starting in the next few months.

**8.6 Scholarship – 2021 process**  
The scholarship application has been posted on the website. Applications can be submitted in the same manner as last year – either by mail to the board mailing address or in person to the drop box at Glocca Morra Farm. The box is in place for applications.

**9. NEW BUSINESS/OTHER BOARD BUSINESS**  
Grass Creek WIFI – a general request for WIFI service at Grass Creek Park was discussed but the consensus was that more information was needed for a proper discussion. Gary Oosterhof will investigate further. The issue will be tabled at a later date.

**10. Next Meeting –** the next General Board Zoom Meeting is scheduled for 7pm on Monday, May 31, 2021.

**11. Meeting Conclusion**  
The meeting concluded at 8:30 pm

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Amanda Milliken, Chair

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Maureen Mangan, Recorder